



Michigan Department of Health and Human Services
Bureau of EMS, Trauma and Preparedness
Division of EMS and Trauma
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Emergency Medical Services Personnel Continuing Education Record

Authority: Public Act 368 of 1978, as amended

Type or Print Only

| | |
|----------------------------|------------------------|
| Name: | License Level: |
| License Expiration: | License Number: |
| | |
| | |

This continuing education record form is for tracking purposes only and is not your renewal application. You must keep your address and contact information current by visiting www.michigan.gov/ems. A license renewal application will be emailed to your last known address approximately 60 days prior to your expiration date. If you do not receive a renewal notice, contact the EMS office immediately.

Continuing Education Requirements: During the three-year period of your licensure, you must either accrue continuing education credits, or complete a refresher course equivalent to your level of licensure in order to qualify for license renewal. In addition, you must also obtain a copy of your CPR card meeting basic life support standards set forth by the American Heart Association. **A valid CPR card must be a course for Medical Professionals and issued by the American Heart Association, the American Red Cross, ASHI, or AAOS/ESCI. One practical CE will be awarded in the Medical category. No fully on-line CPR cards will be accepted.**

Continuing Education Audits: Continuing education CHIT sheets may be requested by the Department for audit purposes. Random audits are conducted for all licensees on a monthly basis. You are required to retain copies of all records for a period of one year after the expiration date of your license. **Failure to provide such documentation, if requested, creates a rebuttable presumption that the licensee has made a false and fraudulent statement in applying for a license to practice emergency medical services and that you are not practicing in a manner consistent with your education.**

Credit Requirements: See below (*Note the special considerations category, requiring specific proof of education).

| | | | |
|------------------|---------------|------------|---------------|
| MFR: | 15 CE Credits | EMT: | 30 CE Credits |
| Specialist/AEMT: | 36 CE Credits | Paramedic: | 45 CE Credits |

Additional Credit Options:

(1) A number of standardized courses, such as BTLS and ACLS, are pre-approved for lecture and practical credits. A listing of these pre-approved credits can be found in the Standardized EMS CE Credit Guide on our website: www.michigan.gov/ems.

(2) Documentation of clinical activities by your employer or MCA will allow one Preparatory practical credit for every successful ten (10) patient IV starts and one Airway practical credit for every ten (10) successful patient ET intubations, or supraglottic airway insertions. Combination of airways are accepted. There is a maximum of 2 practical credits per category for these specialized CEs.

See page 3 for Credit breakdown

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Continuing Education Credit Chart

| Credit Category | MFR | | EMT | | Specialist/AEMT | | Paramedic | |
|--|----------------------|----------------------------|----------------------|----------------------------|----------------------|-----------|----------------------|-----------|
| | Lecture or Practical | Practical | Lecture or Practical | Practical | Lecture or Practical | Practical | Lecture or Practical | Practical |
| Preparatory | 1 | | 2 | | 2 | | 2 | |
| Airway/Ventilation | | 1 | | 2 | | 2 | | 2 |
| Patient Assessment | | 1 | 1 | 1 | | 2 | | 2 |
| Medical | | 1 | | 2 | | 2 | | 2 |
| Trauma | | 1 | 1 | 1 | | 2 | | 2 |
| Special Considerations | | 2 total required practical | | 2 total required practical | | 1 | | 1 |
| Pediatrics: Med. Administration | | | | | | 1 | | 1 |
| *Pediatrics: Airway | 1 | | 1 | | 1 | | 1 | |
| *Pediatrics: Assessment | 1 | | 1 | | 1 | | 1 | |
| *Pediatrics: Medical | 1 | | 1 | | 1 | | 1 | |
| *Pediatrics: Trauma | 1 | | 1 | | 1 | | 1 | |
| Operations* 1 must be in Emergency Preparedness* | 2 | | 2 | | 2 | | 2 | |
| Subtotals (required) | 7 | 6 | 10 | 8 | 8 | 10 | 8 | 10 |
| Balance any category | 2 | | 12 | | 18 | | 27 | |
| Totals | 15 | | 30 | | 36 | | 45 | |

***Special Considerations category:** All levels must have specific Pediatric credits, as identified in the above chart. Other Special Consideration credits may include Geriatrics, Special Needs, or Assessment Based Patient Management.

***Operations category:** All levels must have minimum of 1 Emergency Preparedness (L or P) credit.

Approved practical credits must be identified on the credit certificate (Chit).

| National Curriculum Topic Category | Michigan CE Topic | | Possible CE or Refresher Topics |
|--------------------------------------|---------------------------|---------------------------|---|
| | MFR | Basic EMT | |
| Preparatory | | | |
| | A & P | A & P | Anatomy, Physiology, Pathophysiology |
| | Stress Management | Stress Management | Stress Management, CISD, Death-Dying, |
| | Communicable Disease* | Communicable Disease* | PPE, BSI, Disease Prevention, Managing Exposure |
| | Medical- Legal | Medical- Legal | Medical- Legal, Ethics |
| | Injury Prevention | Injury Prevention | Injury Prevention, Safety |
| | Patient Assessment* | Patient Assessment* | Baseline Vital Signs and SAMPLE History |
| | Patient Handling | Patient Handling | Lifting and Moving Patients |
| | | | Well Being of the MFR/EMT |
| | | IV Maintenance | IV Maintenance |
| | Basic Pharmacology | Basic Pharmacology | Autoinjectors for MFR, Albuterol, ASA, NTG, etc. |
| Airway Management Ventilation | | | |
| | Airway Oxygen Basic | | Basic Airway Skills, Ventilation, BLS procedures |
| | | Airway Oxygen Basic | Basic Airway skills, Ventilation, BLS, Combitube |
| Patient Assessment | | | |
| | Patient Assessment | Patient Assessment | Patient Assessment, Scene Size Up, Initial Assessment, Focused History and Physical Exam, Detailed Physical Exam, On-Going Assessment |
| | Communications | Communications | Therapeutic Communications, Radio Communications, Documentation |
| Medical | | | |
| | Respiratory Emergencies | Respiratory Emergencies | Respiratory, Chest Injury* |
| | | | Allergies, Anaphylaxis |
| | Cardiovascular Basic | Cardiovascular Basic | Cardiac Emergencies, CPR, AED |
| | Diabetic Emergencies | Diabetic Emergencies | Diabetes, Altered Mental Status |
| | Poisons | Poisons | Poisons, Substance Abuse |
| | Environmental Emergencies | Environmental Emergencies | Heat/Cold Emergencies, Water Rescue, Drowning, Diving Emergencies, Radiation |
| | Behavioral Emergencies | Behavioral Emergencies | Behavioral, Psychiatric |
| | OB/GYN | OB/GYN | Obstetrics, GYN Emergencies |
| | Abdominal Illness | Abdominal Illness | Abdominal Illness, GI, GU |
| | CNS Illness | CNS Illness | CNS Illnesses, Stroke |

| National Curriculum Topic Category | Michigan CE Topic | | Possible CE or Refresher Topics |
|---|---|---|---|
| | MFR | Basic EMT | |
| Trauma | | | |
| | Bleeding | Bleeding | Bleeding |
| | Soft Tissue | Soft Tissue | Soft Tissue, Facial, Eyes, Abdominal Injury, Burns* |
| | Burns | Burns | Burns* |
| | Shock | Shock | Shock |
| | Musculoskeletal Injury | Musculoskeletal Injury | Musculoskeletal Injuries |
| | CNS Injuries | CNS Injuries | Injuries to Head and Spine |
| | Spinal Injury-Backboarding | Spinal Injury-Backboarding | Spinal Immobilization |
| | | | |
| Special Considerations | Pediatrics | Pediatrics | Pediatrics, Newborn, SIDS |
| <ul style="list-style-type: none"> <i>Required</i> | Pediatric: Airway, Pediatric: Pt. Assessment, Pediatric: Medical, Pediatric: Trauma | Pediatric: Airway, Pediatric: Pt. Assessment, Pediatric: Medical, Pediatric: Trauma | Pediatric: Airway, Pediatric: Pt. Assessment, Pediatric: Medical, Pediatric: Trauma |
| | Geriatrics, Special Needs | Geriatrics, Special Needs | Geriatrics, Special populations needs |
| Operations | | | |
| | EMS Systems Operations | EMS Systems Operations | Ambulance Operations, Medical Control Issues, Crime Scene Awareness |
| | Emergency Driving | Emergency Driving | Safe Emergency Driving |
| <i>*Required</i> | Emergency Preparedness | Emergency Preparedness | Disaster Planning, Medical Incident Command, Triage, WMD, Terrorism |
| | Hazardous Materials | Hazardous Materials | Hazardous Materials |
| | Rescue/Extrication | Rescue/Extrication | Gaining Access, Rescue Awareness, PPE, Confined Space |

**Conversion Document Specialist and Paramedic
Michigan EMS Continuing Education Credits to National Curriculum Topic Areas**

| National Curriculum Topic Category | Michigan CE Topic | | Possible CE or Refresher Topics |
|--------------------------------------|-------------------------------------|-------------------------------------|--|
| | Specialist | Paramedic | |
| Preparatory | | | |
| | A & P | A & P | Anatomy, Physiology, Pathophysiology |
| | Medical- Legal | Medical- Legal | Medical- Legal, Ethics |
| | Pharmacology | Pharmacology | Pharmacology |
| | IV Therapy | IV Therapy | Venous Access and Medication Administration |
| | Communicable Disease | Communicable Disease | PPE, BSI, Disease Prevention, Managing Exposure |
| | Injury Prevention | Injury Prevention | Injury Prevention, Personnel Safety |
| | Emergency Driving* | Emergency Driving* | Safe Emergency Driving |
| | Stress Management | Stress Management | Stress Management, CISD, Death-Dying, |
| | Patient Handling (Lifting & Moving) | Patient Handling (Lifting & Moving) | Well Being of Paramedic, Nutrition, Fitness, Sleep, Disease Prevention, Mental Health, Stress |
| Airway Management Ventilation | | | |
| | | Airway Oxygen Advanced | Advanced Airway Management, Ventilation skills, Sedation, RSI |
| | Airway Oxygen Basic | Airway Oxygen Basic | Basic Airway skills, Supraglottic Airways/Ventilation, BLS Procedures |
| Patient Assessment | | | |
| | Patient Assessment | Patient Assessment | Patient Assessment, History Taking, Techniques of PE, Clinical Decision Making, Communications, Documentation* |
| | Communications | Communications | Therapeutic Communications Radio Comm., Documentation* |
| Trauma | | | |
| | Bleeding, Soft Tissue Injuries | Bleeding, Soft Tissue Injuries | Bleeding, Soft Tissue Injury, Facial, Eye, Burns* |
| | Shock | Shock | Shock, Fluids |
| | Burns | Burns | Burns* |
| | Chest Injuries | Chest Injuries | Chest Injuries, Thoracic |
| | CNS Injuries | CNS Injuries | Head and Spinal Injuries |
| | Abdominal Injury | Abdominal Injury | Abdominal Injury |
| | Musculo-Skeletal Injuries | Musculo-Skeletal Injuries | Musculo-Skeletal Injuries |

| | Spinal Injury- Backboarding | Spinal Injury- Backboarding | Spinal Injuries, Immobilization |
|--|---|---|---|
| National Curriculum Topic Category | Michigan CE Topic | | Possible CE or Refresher Topics |
| | Specialist | Paramedic | |
| Medical | | | |
| | Respiratory Emergencies | Respiratory Emergencies | Respiratory, Pulmonary |
| | | Cardiovascular Advanced | EKG interpretation, Manual defib, Pacing, Cardioversion, 12 Lead EKG |
| | Cardiovascular Basic | Cardiovascular Basic | General Cardiology, AED |
| | CNS Illness | CNS Illness | Neurology, Stroke, CNS Illnesses |
| | Diabetic Emergencies | Diabetic Emergencies | Diabetes |
| | Abdominal Illness | Abdominal Illness | Gastroenterology, Renal/Urology |
| | Poisons | Poisons | Poisons, Toxicology, Substance Abuse |
| | Environmental Emergencies | Environmental Emergencies | Heat/Cold Emergencies, Water Rescue, Drowning, Diving Emergencies, Altitude Emergencies, Radiation, Allergies, Anaphylaxis |
| | Communicable Disease | Communicable Disease | Infectious, Communicable Diseases |
| | Behavioral Emergencies | Behavioral Emergencies | Behavioral, Psychiatric |
| | OB/Gyn | OB/Gyn | Obstetrics, Gynecological Emergencies |
| Special Considerations | | | |
| | Pediatrics | Pediatrics | Neonatology, Pediatrics, SIDS |
| <ul style="list-style-type: none"> Required | Pediatric Medication Dosing, Pediatric: Airway, Pediatric: Pt. Assessment, Pediatric: Medical, Pediatric: Trauma | Pediatric Medication Dosing, Pediatric: Airway, Pediatric: Pt. Assessment, Pediatric: Medical, Pediatric: Trauma | Pediatric Medication Dosing, Pediatric: Airway, Pediatric: Pt. Assessment, Pediatric: Medical, Pediatric: Trauma |
| | Geriatrics, Special Needs | Geriatrics, Special Needs | Geriatrics, Special needs |
| | | | Abuse, Assault, Patients with Special Challenges, Acute Interventions for Chronic Care Patient |
| | | | Assessment Based Patient Management |
| Operations | | | |
| | EMS Systems Operations | EMS Systems Operations | Ambulance Operations, Medical Control Issues, Crime Scene Awareness |
| | Emergency Driving* | Emergency Driving* | Ambulance Operations |
| <ul style="list-style-type: none"> Required | Emergency Preparedness | Emergency Preparedness | Disaster Planning, Medical Incident Command, Triage, WMD, Terrorism |
| | Hazardous Materials | Hazardous Materials | Hazardous Materials |
| | Rescue/Extrication | Rescue/Extrication | Rescue Awareness and Operations, PPE, confined space |

Continuing Education Tracker

| SUBJECT | Date/Code No./Credits | Date/Code No./Credits | Date/Code No./Credits | TOTALS |
|--|-----------------------|-----------------------|-----------------------|--------|
| PREPARATORY | L__ | L__ | L__ | L__ |
| | P__ | P__ | P__ | P__ |
| L__ | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| AIRWAY/VENTILATION | L__ | L__ | L__ | L__ |
| | P__ | P__ | P__ | P__ |
| L__ | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| PATIENT ASSESSMENT | L__ | L__ | L__ | L__ |
| | P__ | P__ | P__ | P__ |
| L__ | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| MEDICAL | L__ | L__ | L__ | L__ |
| | P__ | P__ | P__ | P__ |
| L__ | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| TRAUMA | L__ | L__ | L__ | L__ |
| | P__ | P__ | P__ | P__ |
| L__ | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| SPECIAL CONSIDERATIONS | L__ | L__ | L__ | L__ |
| | P__ | P__ | P__ | P__ |
| <i>*Pediatrics: Airway</i> | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| <i>*Pediatrics: Assessment</i> | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| <i>*Pediatrics: Medical</i> | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| <i>*Pediatrics: Trauma</i> | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| <i>**Pediatrics: Medication Administration Specialist/AEMT & Paramedics only-PRACTICAL**</i> | P__ | P__ | P__ | P__ |
| OPERATIONS | L__ | L__ | L__ | L__ |
| | P__ | P__ | P__ | P__ |
| L__ | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |
| <i>*Emergency Preparedness</i> | L__ | L__ | L__ | L__ |
| P__ | P__ | P__ | P__ | P__ |

- *Required for all levels
- **Required for all Specialist/AEMT & Paramedic

Lecture _____

Practical _____